

We thank you for the opportunity to quote on your glass and aluminium requirements.

This quote has been calculated from measurements given and is subject to the terms and conditions set out below and should be read in conjunction with the design schedule attached.

**Hardware Finish:**

- All window and doors handles are a standard specification unless specified otherwise by the client, any deviation from the standard specification will be billed in addition to the total contract value.
- Burglar bars can be added to all opening vents, at an additional cost, and are excluded from the quotation unless stipulated therein.
- Samples/pictures of the available doors and handles can be arranged on request.

**Delivery:**

- Manufacturing should commence 15 working days from acceptance of this quotation and deposit reflecting in our banking account. Lead times are however affected by workload and need to be confirmed prior to placing of order. It is expected that this order will take approximately 30 Working days to produce, unless otherwise specified on the quotation.
- A final delivery date will be confirmed once all technical aspects relating to the order has been cleared to the satisfaction of both parties.
- Non-standard finishes, glazing or hardware requirements will affect the delivery lead times and are not always in the control of us.
- Any revisions or changes to original order could necessitate a review of the quoted lead time.
- Unless packaging and crating is specifically quoted for in the detailed quotation, these items are excluded from the quotation.

**Quality Guaranteed:**

- We guarantee all our products for a period of 12 months against latent defect and workmanship.
- Products are designed to conform to national building standards and AAAMSA standards.
- All products are manufactured from SABS approved materials.
- Glazing according to SA Glazing standards.
- Intruderprufe® glazing carries a 10-year warranty.
- Powder coated and anodised finishes carry a 10-year guarantee.
- Hardware warranties differ from brand to brand and are subject to the specific application.
- Any repair work outside of the warrantee period will be charged accordingly.

**Payment terms:**

- A 65% deposit of total contract value including VAT is payable and forms part of the acceptance of this quotation.
- A progressive payment of 25% of the contract value is payable prior to installation.
- The balance of 10% is payable on completion of the installation.
- Completed products can be inspected at our factory prior to the progressive 25% payment being made should you wish to do so.
- We do not allow a retention amount unless specifically stated so in writing in the special additions and requirements on page 2.
- In the event of cancellation or amendment of the order by the client, a cancellation fee shall apply. The cancellation fee to be determined by Glalco (Pty) Ltd will consider materials ordered as well as the progress of the project at that point in time.
- No amendment, alteration or additions to the quotation will be valid unless reduced to writing and signed by both parties.
- All products remain the property of Glalco (Pty) Ltd until paid in full.

**Product Sizes and Preparation:**

- All items have been quoted for and designed from an outside view perspective.
- The quotation is based on the sizes of product quoted. Sizes indicated on the Design specification are actual sizes. It is recommended that actual sizes are 10 mm smaller than opening sizes.
- It is recommended that apertures of the building are measured after the building process is completed and before the final order is placed with us.
- Please note that frame sill dimensions are not standard for all products and that certain products might require external drainage in the form of weep holes in the outer frame for external applications. Product performance can be hampered if weep holes are covered and or water is not able to flow away (drain) freely.
- It is the responsibility of the builder to ensure that screed heights and floor finish both internally and externally are taken into account and are in accordance with product specified.
- Sill and frame details of all doors and windows can be supplied on request.
- Standard keyed products have been quoted for, unless otherwise indicated.

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- Glalco (Pty) Ltd cannot be held responsible for any broken tiles while sinking any bottom track, although great care will be taken.
- Glalco (Pty) Ltd cannot be held responsible for theft, fire or any accidental damage.
- Client is responsible for cleaning the work area well in time, from any electrical wires, alarms, furniture, appliances, blinds & curtains.
- Should the project be delayed from the client's side (once the quote has been accepted and deposit paid) for whatever reason, and installation cannot be carried out on the agreed date, the units shall be payable in full, only the installation cost can be held back by the client until the installation has been completed.
- Any estate gate passes fees and access arrangements are for the client's account/responsibility.
- Please ensure an authorised person is available to sign off on the installation. In the absence of such person the installation will be deemed correct and complete.

**Exclusions:**

- The removal of protective tapes and wrapping is the responsibility of the building contractor and should only be done on completion of plastering and painting.
- Any scaffolding access, drainage and lifting is excluded from this quotation.

**Glazing Compliance Certificated:**

- Due to the different possible applications of a glazed product, a glazing compliance certificate can only be issued by the installer of a product and will thus not form part of a supply only order and will be billed separately unless indicated on the quotation.
- The Glazing certificate will only be issued once full payment of the contract has been received.

**Special inclusions and/or exclusions to this quotation:**

- Products are designed to AAAMSA standards.
- Final design wind load to be checked and confirmed with the architect or design engineer on the project.

**Acceptance of the Quotation:**

- The client confirms that he has read all the above conditions and accepts same. This quotation is valid for a period of 30 Days from date of quotation.
- In the case of industry material price fluctuations, we have the right to amend and issue a revised quotation.

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**Information required for invoicing purposes:**

Invoice to or Company name: \_\_\_\_\_

VAT Number (If Applicable): \_\_\_\_\_

Postal Address: \_\_\_\_\_

Delivery Address: \_\_\_\_\_

Special additions / requirements: \_\_\_\_\_

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Please confirm your acceptance of the quotation by signing all pages and emailing to us together with proof of payment of the agreed deposit amount.

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_

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